

Dated:-04.08.2025

**Divisional Railway Manager's Office,
Northern Railway, Firozpur**

Sub:-Filling up the posts of Dresser Gr.III/OTA Gr.III 50/IMQ in PB-1 Rs.5200-20200+GP- Rs.1900/- (Level-2) in the Medical Department of FZR,JAT division.

It has been decided to conduct a selection to fill up of 03-UR,SC=00,ST=01=04(Including 01 PwBD category) post of Dresser, Gr-III in Pay Matrix Level-2 (GP Rs.1900/- of 6th CPC) from among the willing and eligible employees of Medical Department.

A. In terms of Estt Rule # 34/2014, following post has been identified suitable for persons with disability: -

POST IDENTIFIED SUITABLE FOR PERSONS WITH DISABILITIES	
Category	Type of Disability
DRESSER	HH

B. Accordingly, 01 (one) post of Dresser-III/ OTA Gr-III, is reserved for PwBD candidates/ categories as detailed below:-

Post	UR	SC	ST	Total	PwBD	PwBD
Dresser-III /OTA-III	03	00	01	04	Out of 04 vacancies, 01 vacancy is reserved for PwBD	HH

The other details are as under:-

1	Application	Employees are advised to apply in prescribed Proforma application enclosed.
2	Eligible staff to apply	Group "D" staff of Medical department like Hospital Assistant (Hospital attendant, Ayah, Dispensary Peons, Stretcher Bearers, Watermen, House Keeping Assistants, Safaiwallas/ Sanitary Cleaners/ including those HKA of FZR Division are eligibles Subject to the following conditions.
3	Cut-off date	Employee Must have completed two years of service as on date of issue of notification.
4	Educational Qualifications	The staff should possess the qualifications, i.e., Matriculation passed (As per entry in the Service Record).

5	Service conditions	As per existing instruction issued by RBE-196/2018, RBE-97/2019 & RBE-194/2019 the mode of written test will be as follow:
6	Cut-off date	Employee Must have completed two years of service as on date of issue of notification.
7	Syllabus	Enclosed at Annexure-A. There shall be questions in official language policy fit Rules upto 10% of marks. However, it is not mandatory to attend the same.
8	Options from	Options are accordingly invited for allowed ,eligible and willing staff of Medical Department in the application format enclosed herewith should submit their applications to CMS/FZR office CMS/FZR office are requested to scrutinize received applications as per eligibility criteria stipulated in the notification before forwarding to this office on or before 25.08.2025 No extension of the last date will be allowed, and no options will be entertained in a piecemeal manner. This may be given wide circulation among the staff of the Medical Department.
9	Mode of Selection	All the staff who volunteer and fulfill the conditions prescribed thereon would be subject to selection. The selection shall consist of written examination (Professional ability) and Record of service.
10	CBT Examination	<p>a) CBT Examination: The CBT examination will be 100% objective type consisting of 110 questions (Including 10 questions of Official Language Rules), of which candidates are required to answer any 100 questions.</p> <p>b) If the candidate answers more than 100 questions, the first attempted 100 questions will be evaluated.</p> <p>c) The duration of the examination will be approx. 120 minutes.</p>
11	Supplementary examination	As this selection is being held by calling for volunteers, there will be no supplementary examination.
12	Medical Classification	Should be found C-One medical at the time of empanelment
13	Admit card (a)	<p>RRC/NR will be issuing a formal admit card online (through the website https://rrcnr.org) to each eligible and willing employee for appearing in the CBT/TBT. Examination Venue and time of reporting for the written examination will be mentioned in the admit card. As no physical communication will be made after the issuing of this vacancy notice, it will be the responsibility of the concerned employees to regularly visit RRC/NR's website as well as Division's website for an update and to download the admit card as and when made available by RRC.</p> <p>Further, no supplementary/absentee examination shall be conducted on this ground.</p>
14	(b)	A link will also be made available on the above website (https://rrcnr.org) to the employees, explaining as to how the question will appear and how to mark the responses/ answers in the actual examination. Employees can practice through that link any number of times.

15. Notifying the staff

15.0 Wide publicity should be given amongst eligible staff of Group "D" staff of the Medical Department. The copy of notification should be displayed on notice board at a conspicuous place. All the Supervisors concerned should ensure the same.

16.1 Staff who are on deputation/leave/sick should also be notified to enable them to submit their applications through proper channel in time. It is the responsibility of the supervisor concerned to bring the notification to the notice of staff on deputation/leave/sick under clear acknowledgement and should be forwarded to this office without fail.

16.2 If any complaint is received from the employees for not being notified of the said notification, supervisory staff concerned will be held responsible.

17. How to apply:

- a) Employees should submit the application in the prescribed Proforma through proper channel enclosed as Annexure-IV.
- b) The application should be in good quality of A-4 size paper using one side only.
- c) Enclosure to the application:
 - Attested photocopies of 10th class or equivalent certificates
 - Attested copy of community certificate in case of employees belonging to SC/ST community.
 - Attested copies of Awards received.
 - Details of charge sheet/penalties if any.
- d) They should fill up the application form in their own handwriting in block letters with blue or black ball point pen only.
- e) All relevant columns in the application should be filled completely & strike out the applicable columns and forwarded duly signed by the controlling supervisor/officer wherever required or otherwise same will (not be considered).
- f) Employees should paste the recent photograph on the application which shall be attested by the supervisor/officer concerned.
- g) Employees should ensure that their Name, Father's Name, Date of Birth should exactly match as recorded in Matriculation or equivalent certificate. In case any candidate has formally changed the name, then gazette notification should be submitted. Such candidates should indicate their changed name. However, other details should match with the matriculation certificate.
- h) Candidates are advised to indicate their personal mobile no. and personal valid e-mail IDs and keep them active for communicating with them.
- i)) Both physical and biometric attendance will be marked at the examination venue.
- j) There will be computerized evaluation.

18. Invalid applications:

- a) Applications received after the last date (OR) applications submitted directly to Sr. DPO office without routing through proper channel.
- b) Application not in prescribed format.
- c) Not possessing prescribed qualifications as on the date of notification.
- d) Application without photograph.
- e) Application without signature or with signature in capital letters.
- f) Incorrect applications.
- g) Application without enclosures as mentioned in Para 17(c).
- h) Applications which are filled in a language other than Hindi/English.
- i) Variation in the information furnished in the application versus the documents enclosed.
- j) Leaving any column blank in the application form.
- k) Suppression of facts or furnishing false information in application.
- l) Any other irregularity.

19.0 General Conditions:

Employees before applying should carefully read the instructions and ensure that he/she fulfills all eligibility conditions at the time of submission of applications.


- a) As per GM(P)NDLS letter No.807-E/Surrender of post/MPP-2017/II dated 19.06.2025, all the promotion of FZR division and JAT division jurisdiction should be done by FZR division. Hence this selection to be conducted for FZR & JAT division both and after empanelment employees may be posted anywhere at FZR & JAT divisional as per administrative requirements.
- b) Mere empanelment does not confer any right of promotion to the candidates.
- c) Admission of the employee at all stages will be purely provisional subject to satisfying the prescribed conditions.
- d) Due care will be taken in verifying the employees' details from Service Register. However, each employee is also equally liable & responsible to furnish his own service particulars including charge sheets/awards in the application, and, also equally liable & responsible for non-furnishing of service particulars in the application.

Websites to be visited regularly for any update:

RRC/NR's website: <https://rrcnr.org>

Enclosed: Proforma of application (ANNEXURE-I) & Syllabus (ANNEXURE-II).

DA- As above


For Sr. Divisional Personnel Officer,
N. Rly, Firozpur

Copy to :-

1. GM(P)/HQ/NR/NDLS
2. CMS/FZR, All ACMS/FZR Div
3. All CS&WLI/L-7, S&WLI/L-6 of FZR Div., NR
4. All Sr.DMO,DMO,AMO/FZR Div.
5. Chos/Medical/FZR Div.
6. Div. Secy. NRMU, URMU, SC/ST/OBC Association of FZR Div., NR

ANNEXURE-1

Proforma for the post of OTA-III/Dresser Level-2 against 50% IMQ quota.

SN	Service particulars (Fill in Capital letter)	Attested recent Photograph		
1	Name			
2	Father's name			
3	Designation/Lvl			
4	Department			
5	Working under & Stn.			
6	Whether SC/ST/UR (Certificate attached)			
7	Mobile No.			
8	E-mail ID			
9	Employee No.			
10	HRMS ID No.	Signature of the employee		
11	D&AR/SPE Vig Clearance			
12	D.O.B.			
13	D. O.A.			
i)	D.O.A as L-1 post	Year	Month	Day
14	Qualification (with attested copy)			
i)	Award			
ii)	Punishment			

It is certified that the details mentioned herein above are true and correct if any of the above information is found false/wrong, I shall be responsible for the same.

Date:

Signature of employee

Signature of the controlling Officer /Supervisor
Designation/ Station (with stamp)

4020

P.6
Abhishek

NORTHERN RAILWAY

PS/DRM
28/7/25
Sr. DPO
Headquarters Office
Baroda House
New Delhi

P.S. No. 15998/2025

No. 831-E/004/Policy/Pt.III/ElIBII

Dated: /07/2025

The General Manager(P)
Rail Coach Factory, Kapurthala
Diesel Locomotive Modernisation Workshop, Patiala

The Director General
Research Design & Standard Organization

The Medical Director, Northern Railway, Central Hospital, Basant Lane, New Delhi.

DRMs / P-DLI, FZR, LKO, MB & UMB.

Sub:- Syllabus for Selection for the post of OTA-III/Dresser/Level-2.

Ref:- 1) PCPO/NR letter no. PCPO/Sel./2025 dated 15.05.2025.

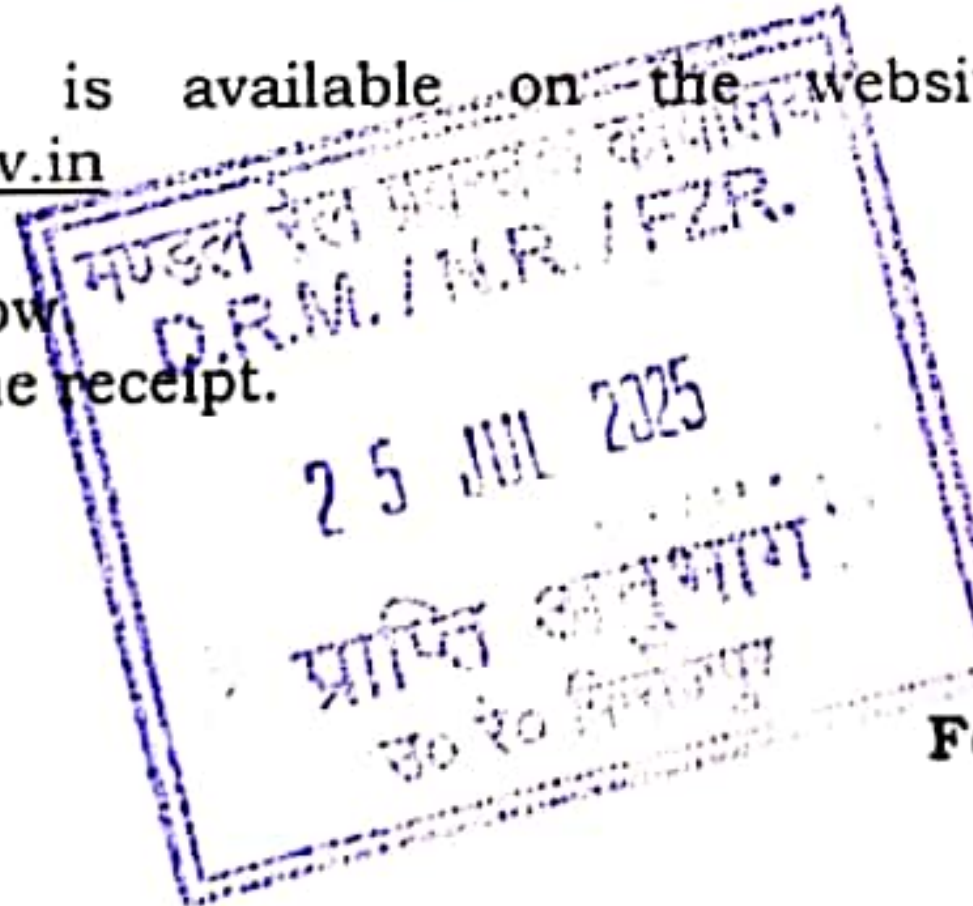
2) Northern Railway's Medical Department No. 7-Med/E-3/QB-SY/Group-C dated 30.06.2025.

In reference to above subject, the syllabus for selection for the post of OTA-III/Dresser/Level-2, is enclosed herewith for your information and necessary action please.

The above PS No. is available on the website given as under:-
<https://nr.indianrailways.gov.in>

Hindi Version will follow
Please acknowledge the receipt.

DA. As above.



(Udot Jha)
For General Manager (P)

Copy to for information:

1. All PHODs and All Officers of Personnel Deptt., HQ Office, Baroda House, New Delhi.
2. Genl. Secy./NRMU, 12 Chelmsford Road, New Delhi.
3. Genl. Secy./URMU, 166/2, P.K.Road, New Delhi.
4. Genl. Secy./AIOBC Rly Emp. Asso. 171/A3, Basant Lane, New Delhi.
5. Zonal. Secy. All India SC/ST Rly Emp. Asso. North Zone Office, Baroda House, New Delhi.
6. Genl. Secy. NRPOA Room No.301, HQ Office, Baroda House, New Delhi.
7. Dy.CPO/IT, HQs Office, Baroda House, NDLS for uploading on the website.

SYLLABUS OF OT-III DRESSER

A. SECTION I: Anatomy & Physiology (Basic Medical Sciences)

- 1.1 Basics of Human Anatomy: Systems overview
- 1.2 Structure and function of skin, muscles, bones, joints
- 1.3 Cardiovascular system
- 1.4 Respiratory system
- 1.5 Digestive system
- 1.6 Genito-urinary system
- 1.7 Central nervous system
- 1.8 Endocrine system
- 1.9 Special senses (Eyes, Ears, Nose)
- 1.10 Common anatomical terms used in the OT

SECTION II: Microbiology, Asepsis & Infection Control

- 2.1 Basic microbiology: types of microbes
- 2.2 Sterilization: methods (autoclaving, ETO, chemical)
- 2.3 Disinfection: hospital-grade chemicals, protocols
- 2.4 Hand hygiene techniques
- 2.5 Biomedical waste management
- 2.6 Use of PPE in Operation Theatres
- 2.7 Universal precautions
- 2.8 OT fumigation & cleaning protocols
- 2.9 Handling and disposal of infectious material

SECTION III: Operation Theatre Techniques & Equipment Handling

- 3.1 OT layout and zoning

- 3.2 Preoperative, Intraoperative, and Postoperative OT protocols
 - 3.3 Role of OT Assistant during surgery
 - 3.4 Surgical positioning of patients
 - 3.5 Handling of surgical instruments
 - 3.6 Setting up OT table and trolleys
 - 3.7 Handling electrosurgical units, suction, diathermy
 - 3.8 Instrument identification and care
 - 3.9 Draping and gowning procedures
 - 3.10 Scrubbing techniques and gowning/gloving
 - 3.11 Counting instruments, sponges, needles (Safety protocols)
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SECTION IV: Pharmacology & Emergency Drugs

- 4.1 Basics of commonly used drugs in OT (antibiotics, analgesics, anesthetics)
 - 4.2 Drug storage, labeling, and expiry
 - 4.3 Crash cart contents and management
 - 4.4 Emergency drugs in resuscitation (adrenaline, atropine, etc.)
 - 4.5 Oxygen therapy principles
 - 4.6 IV fluids and infusions (types and uses)
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SECTION V: First Aid, Emergency Response & Patient Handling

- 5.1 CPR and Basic Life Support (BLS)
- 5.2 First aid in case of bleeding, shock, burns
- 5.3 Transporting patients safely
- 5.4 Wheelchair, stretcher use and patient transfer
- 5.5 Lifting techniques to prevent injury

- 5.6 Fire safety in OT

SECTION VI: Legal, Ethical & Communication Skills

- 6.1 OT assistant's responsibilities and duties
- 6.2 Ethics and confidentiality
- 6.3 Consent types and importance
- 6.4 Communication with surgical team and patients
- 6.5 Record keeping and documentation
- 6.6 Professional behavior in hospital settings

B. Rajbhasha

